

TypeWell Transcriber's Code of Ethics

The transcriber **will keep strictly confidential** all information learned during transcribing settings.

The transcriber **will accurately transcribe the meaning** of the spoken utterances made by individuals in the classroom or other transcribing situation.

The transcriber **will accurately voice comments and questions** in reverse interpreting situations.

The transcriber **will not answer student questions about class content**. The transcriber **will instead facilitate communication** between the instructor and student, by transcribing or voicing as needed.

The transcriber **will not offer opinions or input of any kind** in classes and meetings, even if invited to do so by instructors or others.

The transcriber **will accept only those assignments** for which he or she possesses appropriate skills.

The transcriber **will strive to continually improve** his or her transcribing skills.

The transcriber will **prevent unauthorized people from using TypeWell** to provide services for students and others.