TypeWell Conference 2013:
Listen, Learn & Lead

Finding, Funding and Developing Opportunities for Continuing Education, Mentoring and Professional Development

Round Table Discussion:

1. Has your site continued to provide professional development opportunities despite funding cuts? If so, how?

2. Do you build professional development into your regular staff meetings?

3. How do your transcribers communicate and share lessons learned, best practices, etc.?

4. Do you regularly evaluate your transcribers in-house?

5. If TypeWell offered a QuickClass for Service Coordinators, what topics would you like to see covered?

6. If TypeWell offered a QuickClass for Mentors, what topics would you like to see covered?

7. Have you developed any continuing ed or professional development materials for transcribers, mentors or coordinators that could be shared with other sites?

8. Do you have any preferences about in-person vs. distance learning, one-on-one vs. group learning vs. self-paced formats?

What would you like to see more of in the future?

TypeWell Courselets

Turbo I:

- Develops mastery of Version 6 Turbo prefix and suffix abbreviations.
- Interactive software program
- Eligible for TypeWell Continuing Education Credit

Conferences

TypeWell Symposium

June 2012

Pace University - NYC, NY

TypeWell: Listen, Learn & Lead

PCC - Portland, OR

April 2013

TypeWell Workshop

UTK - Knoxville, TN

July 2013

TypeWell QuickClasses

- **Newbies QuickClass**: recommended for transcribers with less than 2 years experience.

- **Venture to Mentor QuickClass**: recommended for experienced transcribers willing to provide guidance for developing specific skills, insight and perspective.

- *In the works*: future QuickClasses for service coordinators and for Canadian transcribers and coordinators.

E-Learning & QuickClasses

Pepnet2 QuickClass

Post-production or Offline Captioning - This course is for administrators, disability services professionals, and instructors who want to learn how to make classroom and online materials accessible through captioning.

Pepnet2 E-Learning

Access: The Fundamentals - is a straightforward and informative introduction to the nature of hearing loss and its implications for communication and learning in educational settings.

Fundamental Transcribing Skills

Reducing Wording Redundancy:

- Describes 3 common kinds of redundant wording, and provides practice with reducing the wordiness, while retaining all the speaker's meaning.
- Slides of workshop presentation, including practice materials

Improving Clarity of Wording:

- Describes 4 common kinds of unclear wording and gives practice in clear alternatives.
- Slides of workshop presentation, including practice materials

Kyp's Tips:

- Blog about All Things TypeWell, written by our beloved (?!?!!) teaching assistant, Kyp, the computer elf.
- Convenient list of posts by category (see list on right side of each page)
- Great discussion and practice topics for department meetings and mentoring sessions.

Advanced Skills: Transcribing Math and Science

Math/Science Tutorial:

- Self-teaching tutorial in TypeWell transcriber software (V5 & V6), with practice activities and reference pages
- Free in the transcriber software
- Covers *Math-lish*, the "foreign" language used in math/science classes; getting into and out of the TypeWell math/science module; basic symbols; the Math PAL; a summary of symbols by math/science field, and more.

Math & Science: Producing Quality Transcripts *Consistently*:

- Intended for TypeWell transcribers who have completed the Math Tutorial (above), and had some real-time experience transcribing math and/or science notations.

- Slides of workshop presentation, including links to practice lectures

Why professional development?

By taking ownership of your career and focusing your professional development you will:

- Be better able to recognize opportunity
- Be more aware of the trends and directions in technology and society
- Become increasingly effective in the workplace
- Be able to help, influence and lead others by your example (Listen, Learn & Lead!)
- Be confident of your future employability
- Have a fulfilling and rewarding career

http://www.typewell.com/continuEd.html

http://www.pepnet.org/quickclasses

http://www.pepnet.org/e-learning/access

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